

SPECIAL PROJECTS COMPLETED

PROJECT SUMMARY INSTRUCTIONS

You may earn hours towards renewal of your BOC certification by being involved in completion of an energy efficiency project at your facility. Involvement means being a contributing member of the project team. To have your project work be considered for renewal, please submit a summary of the project which includes the following information. Submit your summary with the Certification Renewal Application. The number of hours you will earn for the project is equivalent to the actual time you worked on the project, up to 11 hrs/year.

1. Title of the Project: _____

2. Start date and completion date (if completed): _____

3. Estimated number of hours you contributed to the project: _____

4. Facility where project occurred including:

Name of facility (e.g., King County Courthouse): _____

Type of facility (e.g., hospital, school): _____

Space function (e.g., office space, cafeteria, etc.): _____

Square footage: _____ Electric and gas utility providing service: _____

5. Project description including these elements:

a. What problem was being addressed (e.g., chiller system was running more hours than necessary; lighting system used old, inefficient technology)?: _____

b. What was done to address it? (e.g., operational changes such as re-scheduling on/off times to coincide with occupancy; upgrade to more efficient technology). Describe specifics such as technology used or operational changes made. Attach pages as needed.: _____

c. What were the results? Describe all benefits. (e.g., energy savings, dollar savings, increased comfort, increased reliability, less maintenance, etc.): _____

6. Who paid for the project? Name all partners involved. (e.g., company, utility, etc.): _____

7. Are there energy efficiency projects you are considering in the future?: _____
