

# Building Operator Certification INSTRUCTOR APPLICATION

## BOC Courses *(Check the courses for which you wish to be considered as an instructor.)*

BOC 101-BUILDING SYSTEMS OVERVIEW	BOC 201-PREVENTIVE MAINTENANCE & OPERATIONS
BOC 102-ENERGY CONSERVATION TECHNIQUES	BOC 202-ADVANCED ELECTRICAL DIAGNOSTICS
BOC 103-HVAC AND CONTROLS	BOC 203-HVAC TROUBLESHOOTING & MAINTENANCE
BOC 104-EFFICIENT LIGHTING FUNDAMENTALS	BOC 204-HVAC CONTROLS & OPTIMIZATION
BOC 105-OPERATION & MAINTENANCE PRACTICES FOR SUSTAINABLE BUILDINGS	BOC 210-ADVANCED INDOOR AIR QUALITY
BOC 106-INDOOR AIR QUALITY	BOC 211-MOTORS IN FACILITIES
BOC 107-FACILITY ELECTRICAL SYSTEMS	OTHER TOPICS – <a href="http://www.theBOC.info/training.html">HTTP://WWW.THEBOC.INFO/TRAINING.HTML</a>

## Personal Information

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

## Experience

### Instruction:

Dates of Employment: \_\_\_\_\_

Employer: \_\_\_\_\_

Job Title: \_\_\_\_\_

Job Duties: \_\_\_\_\_

Titles of Classes or Seminars Taught: \_\_\_\_\_

Employer Contact and Phone Number: \_\_\_\_\_

\_\_\_ Enclosed is an outline or syllabus for the classes referenced above (*required*).

\_\_\_ Enclosed is a summary of student evaluations for the classes referenced above (*optional*).

### Industry:

Dates of employment: \_\_\_\_\_

Employer: \_\_\_\_\_ Job Title: \_\_\_\_\_

Job Duties: \_\_\_\_\_

Company Contact and Phone Number: \_\_\_\_\_

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Dates of employment:

Employer: \_\_\_\_\_ Job Title: \_\_\_\_\_

Job Duties: \_\_\_\_\_

Company Contact and Phone Number: \_\_\_\_\_

\_\_\_ Enclosed is my resume (*required*).

**References**

**Instruction (minimum of two)**

Name: \_\_\_\_\_ Organization: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

\_\_\_\_\_

Email:

Name: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

\_\_\_\_\_

Organization: \_\_\_\_\_

Email:

**Industry**

Name: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

\_\_\_\_\_

Organization: \_\_\_\_\_

Email:

**Professional Affiliations**

Association Name: \_\_\_\_\_

Member Status: \_\_\_\_\_ Date of Membership: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Association Name: \_\_\_\_\_

Member Status: \_\_\_\_\_ Date of Membership: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

**Education**

School, College or University: \_\_\_\_\_

Dates Attended: \_\_\_\_\_ Degree(s) \_\_\_\_\_

School, College or University: \_\_\_\_\_

Dates Attended: \_\_\_\_\_ Degree(s) \_\_\_\_\_

## Licenses or Certifications

Licensing or Certifying Organization: \_\_\_\_\_

License(s) or Certificate(s): \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Licensing or Certifying Organization: \_\_\_\_\_

License(s) or Certificate(s): \_\_\_\_\_ Exp. Date: \_\_\_\_\_

## Signature

I wish to be considered by NEEC as an instructor in the Building Operator Certification program.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### Attachments (required):

\_\_\_ Class/seminar outline or syllabus

\_\_\_ Applicant's resume

### Attachments (optional):

\_\_\_ Student evaluations of recent class/seminar

\_\_\_ Class/seminar handout materials

## Return to:

Northwest Energy Efficiency Council, Attn: BOC Program

605 First Ave., Ste. 401

Seattle, WA 98104

EMAIL: [Cynthia@theBOC.info](mailto:Cynthia@theBOC.info)