

Building Operator Certification (BOC®) INSTRUCTOR APPLICATION

Building Operator Certification (BOC) Classes (Check the classes for which you wish to be considered as an instructor.) For detailed class descriptions and outlines, go to the BOC website, <http://www.theboc.info/course-descriptions.html>. Submit completed application to: bocinfo@theboc.info.

Building Operator Certification LEVEL I CLASSES	
	BOC 1001 – ENERGY EFFICIENT OPERATION OF BUILDING HVAC SYSTEMS
	BOC 1002 – MEASURING & BENCHMARKING ENERGY PERFORMANCE
	BOC 1003 – EFFICIENT LIGHTING FUNDAMENTALS
	BOC 1004 – HVAC CONTROLS FUNDAMENTALS
	BOC 1005 – INDOOR ENVIRONMENTAL QUALITY
	BOC 1006 – COMMON OPPORTUNITIES FOR LOW-COST OPERATIONAL IMPROVEMENT
	BOC 1007 – FACILITY ELECTRICAL SYSTEMS
	BOC 1008 – O&M PRACTICES FOR SUSTAINABLE BUILDINGS
	BOC 1010 – ENERGY EFFICIENT VENTILATION STRATEGIES & HIGH-PERFORMANCE HEATING & COOLING EQUIPMENT
	BOC 1011 – ENERGY EFFICIENT VENTILATION STRATEGIES & ENERGY SAVINGS THROUGH ENERGY RECOVERY
	BOC 1012 – HIGH PERFORMANCE HEATING AND COOLING EQUIPMENT AND ENERGY SAVINGS THROUGH ENERGY RECOVERY
	BOC 1013 – SMART BUILDINGS FUNDAMENTALS

Building Operator Certification LEVEL II CLASSES	
	BOC 2001 – SCOPING YOUR BUILDING FOR OPERATIONAL IMPROVEMENT
	BOC 2002 – OPTIMIZING HVAC CONTROLS FOR ENERGY EFFICIENCY
	BOC 2003 – INTRODUCTION TO BUILDING COMMISSIONING
	BOC 2004 – WATER EFFICIENCY FOR BUILDING OPERATORS
	BOC 2005 – PROJECT PEER EXCHANGE DAY
	BOC 2010 – PREVENTIVE MAINTENANCE AND TROUBLESHOOTING PRINCIPLES
	BOC 2011 – MOTORS IN FACILITIES
	BOC 2012 – ADVANCED ELECTRICAL SYSTEMS DIAGNOSTICS
	BOC 2013 – MASTERING ELECTRIC CONTROLS CIRCUITS
	BOC 2014 – ENHANCED AUTOMATION AND DEMAND REDUCTION

Fundamentals of Energy Efficient Building Operations (FEEBO) Classes

Course is organized into seven 'modules' that cover various topics, grouped together into 'Class Days'. One instructor must be able to successfully teach all of the modules that comprise a single 'Class Day'. (Check the 'Class Day(s)' for which you wish to be considered as an instructor.) For detailed class descriptions and outlines check the website or contact bocinfo@theBOC.info.

Fundamentals of Energy Efficient Building Operations CLASS DAYS	
CLASS DAY 1:	PART 1 – ENERGY EFFICIENCY AND SUSTAINABILITY OVERVIEW PART 2 – HVAC FUNDAMENTALS
CLASS DAY 2:	PART 3 – LIGHTING FUNDAMENTALS PART 4 – ENERGY CONSERVATION OPPORTUNITIES
CLASS DAY 3:	PART 5 – INDOOR ENVIRONMENTAL QUALITY PART 6 – MEASURING AND BENCHMARKING ENERGY PERFORMANCE PART 7 – PUTTING IT ALL TOGETHER

Personal Information

Name: _____

Organization: _____

Address: _____

City: _____ State _____ Zip: _____

Address above is: Work Home

Cell Phone: _____

Work Phone: _____

Home Phone: _____

Preferred number for contact:

Cell: Work: Home:

E-mail Address: _____

For Use on Syllabus

Please include the phone number and email address you would like us to include for you on the course syllabus:

Phone: _____

E-mail Address: _____

Experience

Instruction:

Dates of Employment: _____

Employer: _____

Job Title: _____

Job Duties: _____

Titles of Classes or Seminars Taught: _____

Employer Contact and Phone Number: _____

___ Enclosed is an outline or syllabus for the classes referenced above (*required*).

___ Enclosed is a summary of student evaluations for the classes referenced above (*optional*).

Industry:

Dates of employment: _____

Employer: _____ Job Title: _____

Job Duties: _____

Company Contact and Phone Number: _____

___ Enclosed is my resume (*required*).

Professional References (*please list a minimum of two*)

Instruction:

Name: _____ Organization: _____

Phone: _____ Email: _____

Name: _____ Organization: _____

Phone: _____ Email: _____

Industry:

Name: _____ Organization: _____

Phone: _____ Email: _____

Name: _____ Organization: _____

Phone: _____ Email: _____

Professional Affiliations

Association Name: _____

Member Status: _____ Date of Membership: _____ Exp. Date: _____

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Education

School, College or University: _____

Dates Attended: _____ Degree(s) _____

School, College or University: _____

Dates Attended: _____ Degree(s) _____

Licenses or Certifications

Licensing or Certifying Organization: _____

License(s) or Certificate(s): _____ Exp. Date: _____

Licensing or Certifying Organization: _____

License(s) or Certificate(s): _____ Exp. Date: _____

Signature

I wish to be considered by NEEC as an instructor in the Building Operator Certification program.

Signature: _____ Date: _____

Attachments (required):

Class/seminar outline or syllabus
Applicant's resume

Attachments (optional):

Student evaluations of recent class/seminar
Class/seminar handout materials

As we continue to expand our engagement with more communities, we believe it is important to understand the demographics of individuals involved in BOC instruction. All questions are optional, and all responses will remain confidential.

1. What is your racial or ethnic identity? (Select all that apply.)

Black/African American
East Asian
Hispanic/Latin(a/o)
Middle Eastern
Native American/Alaskan Native/Indigenous People/First Nation
Native Hawaiian or Other Pacific Islander
Slavic
South Asian
Southeast Asian
White
Other (please specify)

2. What is your gender identity?

Female
Male
Non-binary
Other (please specify)

3. Have you ever served on active duty in the U.S. Armed Forces (includes activation from the Reserves or National Guard)?

Yes
No

4. What are your preferred pronouns?

He/Him
She/Her
They/Them
Other (please specify)