BUILDING OPERATOR CERTIFICATION
REGISTRATION FORM

Registration fees are shown below and include class instruction, a set of course handbooks, a Project Workbook (if applicable) and Training Certificate of Completion (TCOC) if eligible.

I'D LIKE TO REGISTER FOR:

☐ **BOC Level I** course series in ☐ CA ☐ Northwest Region ☐ Northeast Region .....Course start date _____/_____/_____

☐ **BOC Level II** course series in ☐ CA ☐ Northwest Region ☐ Northeast Region .....Course start date _____/_____/_____

☐ **BOC Multifamily** course series in ☐ CA ☐ Northwest Region ☐ Northeast Region .....Course start date _____/_____/_____

☐ **Fundamentals of Energy Efficient Building Operations** course series.....Course start date _____/_____/_____

FEES:

BOC Level I, II or Level I Multifamily Standard Full Course Series Fee: **$2,495**

Fundamentals of Energy Efficient Building Operations Course Fee: **$1,450**

Other Registration Fee **$** _____

BOC Certification Exam fee: **$325**

Single classes ***($300/1-day and $450/2-day).***

Single class name: _____ **Class #** (example "BOC1002"): _____

Total Due: *(registration+exam fee, if applicable)* **$** _____

PAYMENT METHOD Credit Card *(preferred payment method)* ☐ Visa ☐ MC ☐ AMEX ☐ Purchase Order ☐ Check enclosed *(payable to NEEC)*

Card #: ☐☐☐☐–☐☐☐☐–☐☐☐☐–☐☐☐☐ Total $ _____ Expiration Date: __/__ CVV # _____

Credit Card Printed Name: _____ Signature: _____

REGISTRANT'S INFORMATION

Name _____ Title _____ Gender: ☐ Male ☐ Female

Employer _____ Address _____

City _____ State _____ Zip Code _____ Home Zip Code _____
(Required; used only for utility reporting)

Phone _____ Fax _____ E-mail _____

Supervisor's Name _____ Phone _____

Supervisor's E-mail _____ Facility Size *(sq. ft.)* _____

Is the BOC credential required by your employer? ☐ Yes ☐ No

REQUIRED: PLEASE SHIP CLASS MATERIALS VIA UPS TO THIS ADDRESS (No PO Boxes) Address below is: ■ commercial ■ residential

Name _____ Company _____
(if shipping to a commercial address)

Address _____ City _____ State _____ ZIP _____

UTILITY COMPANY/COMPANIES SERVING YOUR FACILITY
(Check all that apply)

☐ _____

☐ _____

☐ _____

INDUSTRY SECTOR *(Check one that applies)*

☐ College/University ☐ Healthcare ☐ Military
☐ Government (federal) ☐ Hospitality ☐ Property Management
☐ Government (state) ☐ K-12 School ☐ Retail
☐ Government (city/county) ☐ Manufacturing
☐ Other (describe) _____

SEND REGISTRATION FORM & PAYMENT TO:

BOC Program, NEEC • 1200 12th Ave S, Ste 110 • Seattle, WA 98144
Fax: 206-292-4125 / Fed ID: 91-1678969

QUESTIONS?

PHONE: 1-877-850-4793 • **E-MAIL:** BOCinfo@theBOC.info
WEBSITE: www.theBOC.info

SUBSTITUTION, TRANSFER AND CANCELLATION POLICY

If you are unable to attend the course for which you have registered, you may substitute another person in your place, or transfer your registration to another date and location without penalty. Visit **www.theBOC.info** to view a schedule of other dates and locations. The examination fee is nontransferable but is refundable (minus a $50 processing fee) if the candidate notifies NEEC of the test cancellation and refund request in writing no later than 14 days prior to the examination date.

Note: Prices listed are valid through 2026 only. Visit our website to confirm fees after 2026.